

FINANCIAL AUDITOR RFP – ANSWERS TO QUESTIONS SUBMITTED

1. How many total employees are within NJIB? How many personnel are in the accounting and/or finance departments? How many are involved in the financial reporting process?
The I-Bank has 18 full time employees plus 7 full time open positions and four full time contract workers on staff. There are 6 employees in the finance/accounting department with one open position all of which play a role in the financial reporting process.
2. In recent years, how many auditors were on site for fieldwork? How many weeks were they on site?
There are typically two auditors onsite for field work for 2 weeks for the I-Bank Audit and 4 weeks in total for the State SRF Audit split between the I-Bank and DEP offices.
3. What were the comprehensive audit fees for FY 2017 and 2018? Do these amounts include any overrun billings?
Combined fees for the I-Bank and the Program Audits for SFY2017 were \$82,365 and for SFY2018 were \$88,990. The fee for SFY2018 includes additional charges for work done for the audit to incorporate the Transportation Program which started in SFY2018.
4. How many audit entries were proposed in each FY 2018 and 2017?
None
5. Is it possible to obtain copies of the FY 2018 and 2017 management letters, if any?
No, the management letter is issued solely for the use of management and the Board of Directors and is not intended to be used by anyone other than these specified parties.
6. What was the reason for the delayed issuance of the State SRF Program audit report for the year ended June 30, 2016?
SFY2016 was the first year that the current auditor was responsible for the State SRF Program audit requiring additional time to complete the audit process.
7. In section IV.d of the RFP, there are a number of examinations noted. Have separate attestation reports for these services been requested historically? If so, is it possible to obtain copies of the most recent reports?
No. However, in addition to the financial audit reports, the Auditors issue a compliance letter to the I-Bank Bond Trustees. Copies are not available as the compliance letter is issued for the sole use of management, the Board of Directors and the Trustees and is not intended to be used by anyone other than these specified parties.
8. How frequently, in general, is consent requested with respect to bond issuances?
The I-Bank issues bonds twice a year for the Water Bank. Given the newness and smaller size of the Transportation Bank program, the I-Bank does not anticipate issuing bonds for the Transportation program until SFY2021 and at that point, only one bond sale per year.
9. How long has RSM served as auditor for NJIB?
RSM has served as financial auditor for the I-Bank for three years with the first audit being completed for State Fiscal Year End 2016.
10. What is the reason for the RFP?
The contract with RSM expires upon the completion of the State Fiscal Year End 2018 Audits. Public procurement laws for the state of New Jersey and the I-Bank's procurement policy require open public procurement selection process.
11. Is there a mandatory auditor rotation requirement?
Best practices dictate that auditors cannot serve one organization for more than 10 consecutive years.

Are the current auditors eligible to submit a proposal? **Yes**