

RESOLUTION NO. 17 - 67

**RESOLUTION APPOINTING AFFIRMATIVE ACTION OFFICER
AND PUBLIC RECORDS CUSTODIAN**

WHEREAS, the Open Public Records Act, N.J.S.A. 46:1A-1 et seq. (OPRA) requires the designation of a public records custodian for purposes of responding to public records requests; and

WHEREAS, Board Resolution 07-21 designated the Chief Operating Officer as the Public Records Custodian for purposes of compliance with the OPRA on behalf of the New Jersey Environmental Infrastructure Trust (the "Trust"); and

WHEREAS, the N.J.S.A. 11A:7-6 requires each state agency to appoint at least one person with the responsibility for equal employment opportunity as the affirmative action officer; and

WHEREAS, Board Resolution 07-35 appointed the Chief Operating Officer as the Trust's Affirmative Action Officer; and

WHEREAS, at the time of the above-referenced appointments, the Trust did not have a position dedicated specifically to compliance and legal matters; and

WHEREAS, the position of Legal and Compliance Officer has since been filled by the Trust; and

WHEREAS, it is efficient for the Trust to have the Legal and Compliance Officer take responsibility for these appointments.

NOW THEREFORE BE IT RESOLVED, that the Legal and Compliance Officer is designated the Public Records Custodian for purposes of compliance with the OPRA on behalf of the New Jersey Environmental Infrastructure Trust; and

BE IT FURTHER RESOLVED, that the Legal and Compliance Officer be appointed the Affirmative Action Officer of the New Jersey Environmental Infrastructure Trust.

Adopted Date: November 9, 2017

Motion Made By: Roger Ellis

Motion Seconded By: Mark Longo

Ayes: 5

Nays: 0

Abstentions: 0