

**RESOLUTION NO. 13-04**

**RESOLUTION AUTHORIZING ISSUANCE OF REQUESTS FOR PROPOSALS  
FOR OFFICE FURNITURE AND OFFICE EQUIPMENT**

WHEREAS, the New Jersey Environmental Infrastructure Trust (the "Trust") is organized and existing under the New Jersey Environmental Infrastructure Trust Act, constituting Chapter 334 of the Pamphlet Laws of 1985 of the State of New Jersey (codified at N.J.S.A, 58:11B-1 et seq.), as the same may from time to time be amended and supplemented (the "Act"); and

WHEREAS, pursuant to Section 5(g) of the Act, the Trust is authorized to purchase personal property; and

WHEREAS, pursuant to Resolution No. 12-28, the Trust authorized execution of an office lease agreement with Princeton Pike Office Park, LLC for 3131 Princeton Pike, Building 4, Suite 216, which was executed on November 26, 2012; and

WHEREAS, although the Trust will continue to use existing office furniture and equipment in the new office, the procurement of certain additional furniture and equipment is necessary.

NOW THEREFORE BE IT RESOLVED THAT, the Executive Director of the Trust is authorized to distribute Requests for Proposal (RFP) through one or more solicitation processes for the following items:

1. Office cubicles;
2. Backup generator for office operations;
3. Office Telecommunication system; and
4. Air Conditioning Unit (computer server room).

BE IT FURTHER RESOLVED THAT the Executive Director is further authorized to designate one or more procurement committees pursuant to the Procurement Policy to independently review all proposals received and make reports and recommendations as to the selection of furniture and equipment providers to the Executive Director; and

BE IT FURTHER RESOLVED THAT the Executive Director shall present the Board with a recommendations for contract awards for furniture and equipment at its next meeting; and

BE IT FURTHER RESOLVED THAT the Executive Director is authorized to take all other actions consistent with the Procurement Policy to procure the aforementioned furniture and equipment.

Adopted Date: January 10, 2013

Motion Made By: Mr. Ellis

Motion Seconded By: Mr. Briant

Ayes: 7

Nays: 0

Abstentions: 0