



New Jersey Infrastructure Bank  
3131 Princeton Pike  
Building 4 Suite 216  
Lawrenceville, NJ 08648-2201

Robert A. Briant, Jr., Vice Chairman  
Roger Ellis, Treasurer  
Mark Longo, Secretary  
Elizabeth M. Muoio, State Treasurer  
Catherine R. McCabe, DEP Commissioner  
Diane Gutierrez-Scaccetti, DOT Commissioner  
Sheila Oliver, DCA Commissioner  
David E. Zimmer, Executive Director

**2/14/2018**

## **NEW JERSEY INFRASTRUCTURE BANK**

### **OPEN PUBLIC MEETING**

Thursday, February 14, 2019

#### **1. CALL TO ORDER:**

A meeting of the New Jersey Infrastructure Bank was convened on Thursday, February 14, 2019 in the conference room of 3131 Princeton Pike, Building 4, Suite 216, Lawrenceville, New Jersey. Vice Chairman Briant called the meeting to order at 10:03 a.m.

#### **2. OPEN PUBLIC MEETING ACT STATEMENT:**

Executive Director Zimmer read the Open Public Meeting Act Statement into the record.

#### **3. ROLL CALL:**

Ms. Nancy Collazo conducted roll call to which Mr. Briant, Mr. Longo, Mr. Ellis, Ms. Putnam, Mr. Moore, and Ms. Rankin all responded affirmatively.

##### **DIRECTORS**

Robert A. Briant, Jr., Vice Chairman  
Mark Longo, Secretary  
Roger Ellis, Treasurer  
Michele Putnam  
(for DEP Commissioner Catherine R. McCabe)  
David Moore \*  
(for State Treasurer Elizabeth M Muoio)  
Laine Rankin  
(for DOT Commissioner Diane Gutierrez-Scaccetti)

##### **OTHERS**

David E. Zimmer, Executive Director  
Frank Scangarella, Assistant Director  
Lauren Seidman Kaltman, Chief Financial Officer  
Judy Karp, Legal and Compliance Officer  
John Hansbury, Chief Budget Officer  
Adam Sternbach, Governor's Authorities Unit  
Jeet Gulati, Deputy Attorney General  
Richard Nolan, McCarter & English LLP  
Geoffrey Stewart, Public Financial Management  
Dorit Kressel, Chiesa Shahinian Giantomasi PC  
Renee Boicourt, Lamont Financial

(\* ) Participated via teleconference

#### 4. APPROVAL OF THE MINUTES:

Vice Chairman Briant opened discussion of the minutes of the I-Bank's January 2019 Board meeting.

There were no comments or questions. Vice Chairman Briant requested a motion for approval.

Mr. Longo moved for the approval of the minutes. Ms. Putnam seconded the motion. The motion was carried with 6 members voting in favor of the motion.

#### 5. ANNOUNCEMENTS:

Executive Director Zimmer summarized a number of the substantive events that have occurred since the last Board meeting and the correspondence issued over the same time period:

- On **February 11, 2019**, Executive Director Zimmer and Legal and Compliance Officer Karp met with representatives from the NJ Board of Public Utilities (BPU) to discuss potential co-funding efforts;
- On **February 1, 2019**, Senior Staff of the I-Bank and DEP participated in a meeting with representatives of the Jersey Water Works Collaborative regarding recommendations of the Lead Drinking Water Task Force;
- On **January 30, 2019**, Executive Director Zimmer and CFO Kaltman participated on a conference call with representatives of EPA-WIFIA regarding loan documents and covenants for the SRF-WIN WIFIA Financing Program;
- On **January 29, 2019**, Senior Staff members from the I-Bank, NJDOT, Bond Counsel and Financial Advisors met with FHWA representatives to discuss potential funding through the Federal TIFIA program;
- On **January 25, 2019**, Executive Director Zimmer and Assistant Director & COO Scangarella attended the quarterly County Engineers meeting at DOT headquarters;
- The next I-Bank Board meeting is scheduled for **Thursday, March 14, 2019** at 10:00 am at the I-Bank's offices.

A copy of the announcements is available on the I-Bank's webpage <https://www.njib.gov/board-agenda/> (locate under "Governance", "Board Meeting Agendas", then select "Minutes", the announcements will be at the end of the file.)

There were no comments or questions.

#### 6. PUBLIC COMMENTS:

Vice Chairman Briant invited comments from the public. There were no comments.

**7. UNFINISHED BUSINESS:**

A. Mr. Shymon, of the NJDEP’s Municipal Finance and Construction Element, reported that there are 265 active projects totaling \$1,458,687,073 and 1,305 closed projects with loans totaling \$5,948,321,118 for a grand total of 1,570 projects at \$7,407,008,191.

B. Assistant Director & COO Scangarella discussed the status of review for Water Bank Loan applications:

(Blue \$ = Engineering Estimate)

| Color  | Description                                      | # of Contracts | Estimated Contract Amount |
|--|--|----------------|---------------------------|
| Purple   | Contracts Certified*                             | 44             | \$198,679,774             |
| Green  | Contract Authorizations To Award                 | 8              | \$51,496,611              |
| <b>Certifications and Awards: (7/1/18 - 2/13/19)</b> |  | <b>52</b>      | <b>\$250,176,385</b>      |
|  |  |                |                           |
| Lt. Green  | <b>Authoriz. To Advertise (7/1/18 - 2/13/19)</b> | <b>33</b>      | <b>\$434,927,401</b>      |
|  | ATAs prior to 7/1/18: <b>11</b>                  |                | <b>\$52,952,994</b>       |
|  |  |                |                           |
| Yellow   | Projects/Contracts Under Active Review           | <b>171</b>     | <b>\$1,574,211,830</b>    |
|  | LOIs since 7/1/18: <b>50</b>                     |                | <b>\$265,402,928</b>      |
|  |  |                |                           |
| Lt. Red  | Inactive - Reactivation in Current FY            | <b>0</b>       | <b>\$0</b>                |

\* Excludes Asset Management Certifications

Assistant Director & COO Scangarella next reviewed current expressions of interest, funding allocations and funding commitments in the **Transportation Bank**.

Vice Chairman Briant asked how much leverage the Program might achieve if it were to put up funds as collateral for the TIFIA Rural Loan Program. Executive Director Zimmer guesstimated that the Program might be able to borrow up to 10 times the amount of funds the I-Bank would provide as collateral for project financing.

There were no further comments or questions.

C. Next, Executive Director Zimmer reported that there were no outstanding Requests for Proposals.

D. Executive Director Zimmer next reported on status of the Construction and SAIL Loan Programs:

- The I-Bank received 11 new applications in January for Construction and SAIL Loan financing totaling \$31.3 million.
  - The I-Bank has received 53 Construction and SAIL Loan applications through January 31, 2019 totaling \$343.3 million.

- The I-Bank closed 0 Construction Loan applications in January.
  - The I-Bank has 97 Construction and SAIL Loan's outstanding to-date totaling \$741.5 million.
- The I-Bank disbursed \$20.7 million of funds to 20 projects in January.
  - 92 projects with open Construction and SAIL Loans have received disbursements from the I-Bank through January 31, 2019 totaling \$280.7 million, or approximately 37.85% of the outstanding short-term loan balance.

**Status of the Transportation Construction Loan Programs:**

- The Transportation Bank received 1 new application for Construction Loan financing in January totaling \$9.91 million.
  - The Transportation Bank has a total of 1 Loan application outstanding through January 31, 2019 for \$9.91 million.
- The Transportation Bank closed 0 loans in January.
  - The Transportation Bank has 1 closed loan outstanding totaling \$2.5 million.
- The Transportation Bank disbursed \$0 in January.
  - 1 project with an open Construction Loan has received disbursements from the Transportation Bank through January 31, 2019 totaling \$2,300.

There were no comments or questions.

- E. Executive Director Zimmer presented the Board with the annual status update regarding Board actions authorized during the previous calendar year. The Board approved 65 Resolutions in 2018, 59 of which have been fully executed. Of the remaining six Resolutions, three are authorizations for short-term loans for amounts greater than \$15 million, two of these projects should close on their loan by the end of SFY2019, while the third project is still under review. One Resolution authorizes a direct I-Bank long-term loan and the project is still under review. One Resolution authorizes the issuance of an RFP for technical security oversight which is anticipated to be issued to the public within the next quarter. The last Resolution addresses compensation adjustments which should be finalized within the next quarter.

**8. NEW BUSINESS:**

- A. Executive Director Zimmer advised that this Resolution has been deferred.

- B. Executive Director Zimmer introduced the I-Bank’s Chief Budget Officer Hansbury to present Resolution No. 19-06 accepting the December 2018 Treasurer’s Report.

|   | NJ<br>WATER BANK | NJ<br>TRANSPORTATION<br>BANK | NJ<br>I-BANK |
|---|------------------|------------------------------|--------------|
| Revenues earned in <b>December 2018</b> :   | \$ 520,186       | \$ 96,595                    | \$ 616,781   |
| Total Revenues Earned YTD:                  | \$ 3,185,296     | \$ 344,955                   | \$ 3,530,251 |
| Total Revenues Budgeted YTD:                | \$ 3,252,945     | \$ 335,313                   | \$ 3,588,257 |
| % of Budget:                                | 98%              | 103%                         | 98%          |
| Expenses incurred in <b>December 2018</b> : | \$ 404,640       | \$ 113,594                   | \$ 518,233   |
| Total Expenses Incurred YTD:                | \$ 2,319,204     | \$ 608,225                   | \$ 2,927,429 |
| Total Expenses Budgeted YTD:                | \$ 2,965,485     | \$ 1,128,768                 | \$ 4,094,253 |
| % of Budget:                                | 78%              | 54%                          | 72%          |

Chief Budget Officer Hansbury asked if there were any comments or questions. Hearing none, Vice Chairman Briant requested a motion for approval.

The resolution was moved for adoption by Mr. Ellis and seconded by Mr. Longo. The motion was carried with 6 members voting in favor of the motion.

- C. Executive Director Zimmer introduced CFO Kaltman to present Resolution No. 19-07 authorizing the issuance of an RFP for Financial Advisor Services for the Water Bank. Ms. Kaltman summarized the RFP and stated that the contract term was for a period of two years, commencing July 1, 2019 through June 30, 2021, with an option to extend the term of the contract for two additional one-year terms upon further approval of the Board.

CFO Kaltman asked if there were any comments or questions. Hearing none, Vice Chairman Briant requested a motion for approval.

The resolution was moved for adoption by Mr. Longo and seconded by Ms. Putnam. The motion was carried with 6 members voting in favor of the motion.

- D. Executive Director Zimmer introduced CFO Kaltman to present Resolution No. 19-08 authorizing the issuance of an RFP for Investment Services for the I-Bank. Ms. Kaltman summarized the RFP and stated that the contract term was for a period of two years commencing July 1, 2019 through June 30, 2021, with an option to extend the contract term for two additional one-year terms upon further approval by the Board.

CFO Kaltman asked if there were any comments or questions. Hearing none, Vice Chairman Briant requested a motion for approval.

The resolution was moved for adoption by Mr. Longo and seconded by Mr. Ellis. The motion was carried with 6 members voting in favor of the motion.

- E. Executive Director Zimmer introduced Legal and Compliance Officer Karp to present Resolution No. 19-09. Ms. Karp advised this Resolution authorizes the implementation of the State Fiscal Year (SFY) 2020 Water Bank Construction Financing Program, pursuant to which the I-Bank will make construction loans to qualifying Borrowers to finance the costs of environmental projects during construction. The Resolution also authorizes the solicitation of proposals from financial institutions for purposes of establishing a private line of capital. Contract award of such is subject to Board approval.

Legal and Compliance Officer Karp asked if there were any comments or questions. Hearing none, Vice Chairman Briant requested a motion for approval.

The resolution was moved for adoption by Mr. Longo and seconded by Ms. Putnam. The motion was carried with 6 members voting in favor of the motion.

- F. Executive Director Zimmer introduced Assistant Director & COO Scangarella to present Resolution No. 19-10. Mr. Scangarella advised this Resolution authorizes the SFY2020 Transportation Bank Construction Loan Program, pursuant to which the Infrastructure Bank will make short-term loans to qualifying borrowers to finance the costs of transportation projects during construction. The Resolution also authorizes the solicitation of proposals from financial institutions for purposes of establishing a private line of capital. Contract award of such is subject to Board approval.

Assistant Director & COO Scangarella asked if there were any comments or questions. Hearing none, Vice Chairman Briant requested a motion for approval.

The resolution was moved for adoption by Mr. Ellis and seconded by Ms. Rankin. The motion was carried with 6 members voting in favor of the motion.

- G. Executive Director Zimmer introduced Resolution No. 19-11 authorizing those actions that must be taken by the I-Bank to prepare for the sale of the I-Bank's SFY2019 Spring Bond pool prior to the adoption by the Board of the Bond Resolutions.

Executive Director Zimmer asked if there were any comments or questions. Hearing none, Vice Chairman Briant requested a motion for approval.

The resolution was moved for adoption by Mr. Longo and seconded by Ms. Putnam. The motion was carried with 6 members voting in favor of the motion.

## **9. EXECUTIVE SESSION:**

Vice Chairman Briant asked if there was a need for an Executive Session. Executive Director Zimmer responded there was not.

Vice Chairman Briant asked Executive Director Zimmer if there was any further action required by the Board. Executive Director Zimmer answered there was not.

Vice Chairman Briant then asked for a motion for an adjournment.

Mr. Ellis moved to adjourn the meeting. The motion was seconded by Mr. Longo. The motion was carried with 6 members voting in favor of the motion.

The meeting was adjourned at 10:49 am.